



HOW TO MAKE A REFERRAL

To the Good Works Timothy House
Shelter for the Rural Homeless of SE Ohio

www.good-works.net

1. Call us at 740-594-3333 or at 800-736-3602 (outside the Athens area)
2. After you call, **have the person who needs shelter call us, or give the phone to them.** We will do a **telephone interview** which may last for 20-30 minutes. All referrals for shelter *must come by a phone call first*. For safety reasons, we do not accept anyone who comes to the door—everyone must call first.
3. If the person you are referring is a client of yours or your agency, ask him or her to **sign a release of information**. This will assist us in coordinating services.

HOURS OF OPERATION

- The Timothy House is open 24 hours a day, except on weekends, when we may close the house for a few hours in the morning or afternoon.
- If you get our answering machine on a weekday, we're probably in a staff meeting. If you leave a message, we will try to get back with you as soon as we can.
- **We do not take in new residents, or take calls for shelter between midnight and 8 a.m.** Anyone calling between midnight and 8:00 a.m. will be asked to call back after 8:00 a.m. We will accept new residents between 8:00 a.m. and midnight.
- Evening curfew is 10 p.m. for single adults and 8 p.m. for families with children.
- **Friday Night Life** is Good Works weekly dinner, followed by activities for adults and children. The event is held from October-April at The Plains UMC and from May-September at the Good Works Luhrig Road Property. Residents are not required to participate, but the Timothy House is closed from 5 p.m. to 8 p.m. on Fridays.

WHO CAN STAY AT THE TIMOTHY HOUSE?

- **We serve the rural homeless from 9 SE Ohio counties:**
Athens, Vinton, Washington, Hocking, Perry, Jackson, Meigs, Gallia and Morgan counties.
- **Travelers**, those passing through, not from these counties, are usually granted only one night of shelter. They can petition for an extension but our decision to extend shelter is affected by (1) the number of current residents (2) whether they have roots or reasons to be in SE Ohio (3) their attitude (4) the weather.
- **Residents** of Southeastern Ohio with **roots** or **reasons** to be here, are provided shelter on a week by week basis up to 30 days. After 30 days, residents are asked to sign a contract detailing their plan and commitment to work on the issues in their lives which led them into homelessness.
- **No one under the influence of non-prescribed drugs or alcohol will be granted shelter.** Some people who have **stayed with us before** are not permitted back on an emergency basis. In these situations, something has happened during their stay that has endangered them or others. We can meet with people who have had problems at our shelter on weekday afternoons to determine their eligibility for another stay. You are welcome to advocate for your clients at these meetings.
- Persons without identification are only given one night of shelter.

SOME LIMITATIONS

- All of the bedrooms at the Timothy House are on the second floor, so we are not able to house persons whose physical health problems prevent them from climbing stairs.
- All of our residents sleep on bunk beds. We cannot guarantee a bottom bunk.



Good Works, Inc. | PO Box 4 | Athens, OH | 45701 | www.good-works.net | 740-594-3339
goodworks@good-works.net

What Can a Resident Expect at the Timothy House?

HELP	Everyone who stays at the Timothy House is assigned a Care-giver (case manager) to encourage them, help them come up with a plan to transition from homelessness, and help navigate the resources in our community.
Food	Food is provided for everyone. Residents volunteer to cook family-style dinners for the house Monday to Thursday. Residents with food stamps or income are welcome to buy personal food or make contributions to the house. Food donations from the community are always needed and appreciated.
Chores	All residents are asked to help in the preparation and clean-up of meals, and to participate in daily housekeeping chores.
Keeping Clean	Residents are required to shower nightly and to clean up after themselves. Linens, towels, and toiletries are provided.
Laundry	Until residents have sufficient income to go to a laundromat, Good Works will allow them to use the house washer and dryer.
Getting Clothes	Residents who need clothing will be assisted in obtaining it.
Luggage	Residents may only bring one or two suitcases of clothing because we don't have storage space for more.
Medication	We lock up all residents' medication in a cabinet. They may access it via staff.
Weapons	We do not allow weapons of any kind. We reserve the right to determine what qualifies as a "weapon."
Missing Curfew	When a resident does not return by 10 p.m. and has not called to make prior arrangements, they have lost their bed, and may call after 5 p.m. <u>the next day</u> to see if we have space for them.
Entertainment	Good Works has toys, games, puzzles, children's books, and a small library. We have many G and PG rated movies and PBS (only) on TV.
Meetings	Residents are required to attend a weekly 1 hour House Meeting (Tuesday's) and Work Night (Thursday), and must meet weekly with one of the staff.
Religion	Although Good Works is a Christian organization, we have no required religious meetings and do not ask anyone to pray at any time.
Residents' Phone	Residents may receive and make calls on the upstairs phone at 594-5015.
Saving Income	All residents are required to save 75% of any income toward housing.
Sleeping Together	When we have space, married couples are allowed to share a room together. Unmarried couples will always be placed in separate rooms.
Smoking	Smoking is only permitted on the front porch.
Staying In	Normally, the Timothy House is closed for residents without children from 10 a.m. to 5:15 p.m. However, exceptions are made to allow residents to stay in when they are sick, have worked all night, or when the weather is severe.
Visitors	Residents may have visitors, as long as they clear the visit with on-duty staff. Visitors may not go upstairs, and must leave by 10 p.m.

Questions We'll Ask the Person Who Needs Shelter:	4 Factors that Influence Length of Stay:
<ul style="list-style-type: none"> ➤ Why do they need shelter? ➤ Have they ever stayed with us before? When? ➤ Do they have identification? ➤ Will children be needing shelter? ➤ Are they feeling ill? Are they taking any meds? ➤ Do they have transportation? 	<ol style="list-style-type: none"> 1. Are they being honest with us and with themselves? 2. What effort are they putting into finding work, housing, and addressing other issues influencing their homelessness? 3. Do they respect our home rules? 4. What is their unique situation?

